**MINUTES OF CASKGATE STREET SURGERY PPG AGM & QUARTERLY MEETING**

**5th February 2019**

**PRESENT**: K. Thompson, S. Horner-Glister, S. Thorpe, T. Juhos, K. Rawson, P. Steadman,

 B. Marriott, D. Heppenstall.

**APOLOGIES:** C. Belton.

Minutes of our previous AGM held on 6th February 2018 were approved.

**ELECTION:**  Keith Thompson was re-elected as Chairman & Secretary.

**ANY OTHER BUSINESS:** None.

**QUARTERLY MEETING:**

Minutes of our previous quarterly meeting held on 7th November 2018 were approved.

**ANY OTHER BUSINESS:**

DNAs – November 251, December 248, January 245. There were 3058 scheduled appointments in January therefore 8% were wasted, patients are still not cancelling appointments!

Fundraising – Keith had previously distributed a breakdown of monies raised and confirmed that a total of £1769 has been raised so far and detailed how it had been distributed.

We will be supporting St. Barnabas Hospice in Gainsborough this year and our plan is to support the purchase of a 24 hour blood pressure monitor for the surgery.

Our continued thanks go to our reception staff for helping with donations of money and books.

Gainsborough regeneration – Building plans are available for the Gainsborough South development to build 245 new homes by 2020 along with a further proposal to develop land off The Avenue. This will undoubtedly put more pressure on our surgeries.

Triage - Pam highlighted the continuing patient demand requesting a ‘same day’ appointment. Keith commented on how well the triage system works having spoken to many people recently.

News – Gainsborough Life published another piece regarding the cost of missed appointments.

Extended surgery hours – This is still taking place at Cleveland surgery.

Clinics – Annual diabetic recalls are now in operation again at the surgery.

Meeting closed at 18.35

NEXT MEETING: Changed to Tuesday May 28th at 18.00, Caskgate Street Surgery.